

Ivy Academy

Board of Directors

**MISSION DRIVEN – DECISION ORIENTED**

Minutes (11/30/2016)



In attendance:

Angie Markum

Linda Collins

Fran Quarles

Mitch Wilson

Sally Morrow

Cantus Griffith-McDonald

Judy LaMance

Ginny Kelly

Bob Grey

5:00 – Approve the minutes

- Bob made a motion to approve
- Ginny 2nd
- All approved

5:10 - Financial report

- 106K in federal credit union
- 1st Tennessee 80K
- Fine on cash flow
- Profit and Loss
  - Paychecks for Sept, Oct, Nov, and December (Dec has been run but not dist
  - Other expenses are heavy at the start
  - Our bookkeeper is contracted (as is preferred by county), she works one day a week
  - Checks are written by her, unless required when she is not here.
    - Two check signers per check
    - Eichhorn, Slater, Markum and Jenny are signers
  - Food expenses:
    - Not budgeted for as they are expected to pay for themselves
    - However it takes time for the county/state to reimburse so currently in the red for those.
  - Budget plan for 2017
    - Left column was approved in June
    - Right column is adjustments that
    - Arrows show what adjustments mean
      - Per pupil funding increased to 7800.00 per student
      - Capital outlay went up
      - Title 2 funds went up
        - But has to be used exclusively for teacher development
      - Special Education Grants went up
    - Response to instruction and intervention
      - Went into effect this year
      - At tier 2 level teacher to student ratio must be 1:5
      - Budget buster
        - Added at Teacher and Ed Assistant Category
        - Also effects increases in taxes, fica, and medicare and benefits
      - Insurance costs were a huge situation

- Needs to be discussed
  - Building Development (Rainy Day fund)
  - Janitorial Services
    - Current resigned
    - New service is much higher (commercial)
  - Advertising reduced to 8K
    - May be able to come up with other campaigns to assist
    - Teal feels like it will be fine for now.
    - Times Free Press submitted could be a \$2000 benefit
  - Debt Service is longer than we thought.
  - Still in the black, but barely.
- Question regarding RTI2
  - Any chance of additional funding since this was an unfunded state mandate?
    - No.
  - Fran spends time in the classrooms and feels it is helping, students are getting good instruction
  - How many Level 2 are there?
    - Approx 45 out of 200
    - We have 25% of special ed students, the highest in the county.
- Question on minutes from last week
  - Building funds: can this new found funds be used for architecture services
  - Perhaps: will need to be decided by committee
  - Cantus is talking to people who might be able to offer pro bono work on the new building
  - Fran has a brother in the painters union who may want to
- We need a personnel committee and a building committee
- Received an alarming message from another charter school, that we were on a list for closure.
  - Angie reached out to county and asked for a meeting to discuss and make sure we are all on the same page.
    - Meeting was set, but due to the Woodmore tragedy it was postponed to Dec 13th.
    - We must be in flagrant violation of charter they **can** close us.
    - We were granted a charter until school year 2023-2024.
    - Both Dr Kelly and Zach Brown have been invited to visit multiple times and have not visited.
    - It is possible they have received testing scores we have not seen. The flawed tests cannot be used to evaluate teachers or students, but can be used to evaluate the school.
    - To be clear, the rules are not fair. County schools have different rules than charter schools.
  - Our 25% special ed students is not taken into consideration in the scores.
  - We need to be patient and wait and see what was actually said.

- Bob would be happy to draft a letter to the paper to bring it to public attention.
- Fran is now working for the school and can no longer be on the board.
- Fran offered her resignation.

#### Committees

- Building: Sally offered to Chair
  - Fran volunteered to be on the Building Committee
  - Don volunteered to be on Building Committee
- Personnel: Mitch nominated to Chair
- PR/Events: Teal Thibault and Ginny Kelly will Chair
  - Judy volunteered to be on this committee
- Finance committee: Don will head up finance until we have a final stance on Dillon. Status on Dillon is hold til he is back in February. He will help while he is here in December.
- Responsibility of Chair is to recruit other members and hold a meeting
  - Bob brought it up that he has attended several board trainings, and the #1 reasons charter schools fail is finance. Academic failure is also tied to finance.
  - Cantus: Wants to create greeting cards with student art and photography. Put 10% of proceeds go to the student for use at Ivy or for a college fund.
  - Grant for Memorial will be handled by Linda and Allison. Applying for this specifically for Running with Sasquatch.
  - Linda also brought up that she is beyond time to roll off board. But could stay with committee
  - Grant funding on P&L is typically
- Community Grant funds are usually under \$5k
  - Community Foundation
  - Unum
  - Junior League
  - Kelly Subaru
  - And others
- Need special project list for ones that fall outside of school. (compiled by Angie, Ainsley, Holly, etc) and then we as a board can assist in putting them together. (with copies of former grant applications).
- Bob suggested a staff member also be on each committee, as it would be very helpful.
- Teal suggests when we ask for donations for events/programs to OVER ask and then use overages for other areas.
- Bob suggests we move from emergency fire fighting on issues to being proactive and work on future projects.
- Let's have committees have a conference call or email thread and have someone report on it at the Jan meeting.
- Cumberland Trail Festival is at Ivy on the same day as Running with Sasquatch. Will make is a great combined event.

	Approval of Minutes	Approval of Budget Amendments	Motion to adjour	Fran's resignation
AHoffman	Absent	absent	absent	absent
AMarkum	Abstain	abstain	abstain	abstain
BGray	Motion to approve	yes	yes	yes
CGriffith-McDonald	Yes	2nd	yes	yes
DLepard	Absent	yes	yes	yes
DMcGregor	Absent	absent	absent	absent
FQuarles	Yes	yes	yes	abstain
GKelly	2nd	yes	2nd	yes
JLaMance	Yes	motion	Motion	Yes
LCollins	Yes	yes	yes	2nd
MWilson	Yes	absent	absent	absent
SMorrow	Yes	yes	yes	Motion
TThibaud	Yes	Yes	yes	Yes