

Ivy Academy Middle High Board of Directors

MISSION DRIVEN – DECISION ORIENTED

“We are scholars. We are stewards. We are volunteers. We are IVY!”



Agenda - December 13, 2021

6:35 Call to order and roll call: DR Meece, Catherine Nunley, Patti Skates, Jerry Webb, Daniel Basham, Holly Slater, Angie Markum, Phyllis Williams

6:37 Last Meeting's Minutes (See October 19, 2021 meeting minutes below.) Accepted

6:45 Executive Director Update (Slater)

- Academic Update: Report by Rachel Swafford-Cook
 - - Today started benchmark two for state tested classes. This data will help us inform both the second semester and the new All Corps position.
 - - Middle school RTI has been successfully implementing the iReady diagnostics across the middle school and using that data to build up our RTI.
 - - High school RTI has focused primarily on ensuring students complete assignments in a timely manner in order to earn required credits, this is a lingering pandemic-fueled struggle for some of our students.
 - - Middle school and high school teams have met to take some midyear reflection and planning time focused on 8th period. We are excited to continue to hone this offering to make it even more awesome and productive for all students.
- Culture Update: Reports from Dean Raper and Dean Hubbard
 - Middle School is going well. We recently conferred with 8th Grade teachers on how to be proactive in preventing unwanted behaviors, and we are seeing real progress within that grade. Because it has worked so well, 6th and 7th Grade are taking the same approach, and we are really looking forward to watching our younger students grow.
 - We are also going to make some changes to the dress code, and are excited to communicate those changes to families after the holidays.
 - Other highlights that shouldn't go unnoticed is that Ivy has gone above and beyond in providing students with experiences that they would not be getting at other schools. We have had field studies, all day hikes, an Integrated PBL where our 8th Graders raised over \$800 to support Lula Lake's Hemlock Project, and even a dance!
 - We are also making important connections with the greater community through our work with community members trying to start a Soddy Daisy Tree Board, and our first ever Yeti Fest was beyond a success. It is a great day to be a Sasquatch!
 -
- Enrollment: Report from Ansley
 - Current Total Enrollment: 433 students
 - Projected Enrollment for 2022/2023: 447
 - Our application window for rising 6-12 grades will remain open until January 31, 2022. At this point in time, we will run a lottery and house a wait list for all grade levels, and we anticipate more applications as the deadline nears. These numbers are on trend with the last few years for enrollment in December. If you know of a

student who would like to attend Ivy Academy, please make sure they complete the application before 1/31/22!

- Greater need for a new marketing plan for minorities, students not from this area, and high schoolers; working with Kahla Stewart who is marketing Skillern Elementary
- Financial:
 - Audit complete, no material findings. Draft Signed. Will have our auditor at our next board meeting to speak with the board.
 - Statement regarding True-up
 - Per pupil is projected, and huge positive adjustment this year: \$215,000+/-; in the past we have owed
 - Addition of one new staff member requested/TN All Corps - (will revisit when quorum present) - up to 23 students and \$16,000
 - Additional funding received for security through TN Safe and Supportive Schools (\$10,000 instead of the \$4,000 we anticipated)

6:50 Director of Development Update (Markum)

- Elementary update - 200-250 apps for 64 spots; working on funding; State still has not released the start-up grant
- Cafeteria update - This phase almost finished and will pause until spring break so students can have meals there in the dry
- Community Partnership update - First year for our Career Connections Coach (Dana Braddock); received a grant for solar panels, and Jerry Webb's students made the frames; Lulu Copeland came to check what Ivy is doing and was impressed with the coordination with Jerry's program; she has linked us with apprentice programs b/c of our networking and mentoring
- Board Development update - Need more people and diversity; two people were invited this evening and are checking the dates to see if they might be interested (Clarence and Tina Hawthorne)

7:00 Committee Reports

- Need to revisit committee members
- Facilities - Jerry
- Development - Patti
- 1/11/22 meeting committee

7:10 Old Business

- Election of a Secretary

Note: TN non-profit corporations must have board officers, including a president and a secretary who must be different persons.

7:15 New Business

- Leave Request Appeals-2
 - Trip with wife to Belize, all expenses paid, April 22-26 (would miss 4 days during testing)
 - Special ed teacher wants time off during testing for a trip with husband (April 28 - May 2); table until next meeting for more info

7:45 Meeting adjourned

Voting Matrix

Y = Yeah, N = Nay, A = Absent, W = Withstand (Abstain)

Board Member Name	Topic	Topic
	Trip with wife to Belize, all expenses paid, April 22-26 (would miss 4 days during testing; not able to sub out); with pay - table until next meeting for more info	Special ed teacher wants time off during testing for a trip with husband (April 28 - May 2); table until next meeting for more info
Daniel Basham	Y	Y
Dawn Ford	Absent	Absent
Darrell Meece	Y	Y
Ethan Miller	Absent	Absent
Catherine Nunley	Y	Y
Lee Prichard	Absent	Absent
Patti Skates	Y	Y
Jerry Webb	Y	Y

Board Member Name	Topic	Topic
	\$10,000 ATV side-by-side - Table till another time	\$30,000 extra to go with position in conjunction with TN All Corps project (plus RTI, Building/Testing Coordinator, graduation planning)
Daniel Basham		Y
Dawn Ford	Absent	Absent
Darrell Meece		Y
Ethan Miller	Absent	Absent
Catherine Nunley		Y

Lee Prichard	Absent	Absent
Patti Skates		Motion
Jerry Webb	Y	Second

October 19, 2021 Minutes for Review

6:30 Call to order and roll call: Lee Prichard, Dr. Skates, Dr. Meece, Director Markum, Exec. Director Slater, Daniel Basham, Ethan Miller, Phyllis Williams

6:39 Last Meeting's Minutes (See August 31 meeting minutes below.) - Accepted unanimously

6:45 Executive Director Update (Slater)

- Academic Update: Report by Rachel Swafford-Cook
 - Quarter one brought many challenges and successes for academics at Ivy. After a disrupted year and a half, teachers and students were extremely hopeful to return to some semblance of normalcy, but that return was not quite the hand we were dealt. Our teachers and staff worked tremendously hard to help students get back in the routines of school including handling a full class load again, turning in work, etc. We benchmarked the week before fall break. The results were mostly within 5-10% of results from fall 2019. On Monday, teachers met in grade/content teams to reflect on quarter one and begin the work to strategically use benchmark data to inform instruction. We have also seen great feedback from teachers and students in regard to the usefulness of block schedule and 8th period enrichment activities.
- Culture Update:
 - Going to start daytime field studies, dances, activities due to low incidence of COVID (one close contact, one case prior to today and one today); hot food brought back today, half cold and half hot a week. Good weather and lower temps conducive to more time outside
 - Report by Deans Matt Raper and Zack Hubbard: We have just overcome the most recent Covid surge, and are ready to hit the ground running! Over the next couple of weeks we will have dress up days, a dance, and are bringing back field studies and clubs. It's an exciting time to be at Ivy, and the kids are really looking forward to all the opportunities we are going to create for them over the next couple of months.
- Enrollment: 436, Budget at 430, on track
- Financial: Budget strong

6:50 Director of Development Update (Markum)

- Cafeteria Construction Update - Crew had shortage of workers from the manufacturers of the building (COVID-related); waiting on engineers to inspect the steel; looking at mid-November to have the roof put on then pause until spring so students will have a place to have lunch

- Donor solicitation updates - Networking; let Angie know if you know of anyone who might be interested in donating, and she will reach out to them.
- Elementary Progress Report - Up to 300% capacity applications for enrollment; time-stamping as they come in. Can we close the window early? Yes, with 30 days' notice per the state (Angie).

7:00 Committee Reports

- Now that the elementary board phased out, we need to reconvene committees. Open discussion. Have a brainstorming session one evening to share a meal and discuss goals, vision, etc. Time to add two more board members (not parents or educators) ... business persons, community connections, an attorney, etc.

7:10 Old Business

- We need to post minutes on Ivy website. Phyllis will send approved minutes to Chris Welch for posting now.
- Check on BOT training progress - all complete!

Board Member Name	Charter Board Fundamentals	Strategically Recruiting your Sustainable Governance Team	Developing & Supporting your Board – CEO Partnership	Structuring your Board for Success	Make your Meetings Matter	Governing for Growth	Compliance Status
Lisa Brown		Complete	Complete		Complete	Complete	Complete
Lee Prichard	Complete		Complete		Complete	Complete	Complete
Daniel Basham	Complete		Complete	Complete		Complete	Complete
Catherine Nunley	Complete	Complete	Complete	Complete			Complete
Dr. Patti Skates	Complete	Complete	Complete	Complete			Complete
Dr. Meece	Complete			Complete	Complete	Complete	Complete
Ethan Miller		Complete	Complete		Complete	Complete	Complete
Jerry Webb		Complete	Complete	Complete	Complete	Complete	Complete
Markum, Angie			Complete	Complete	Complete	Complete	Complete
Slater Holly		Complete	Complete	Complete	Complete	Complete	Complete

- We need a secretary per TCA.
- We have three parent board members; we have a total of 8 board members, but do we need 2-4 more?

7:15 New Business

- Request for budget amendment APPROVED (below)
 - To hire an additional special education teacher
 - Recommended to reduce case load with the large number of SPED students we have this year
 - To hire an additional HR assistant APPROVED (below)
- Mark your calendars for April 30th, RWS
 - DR: have a combination kayak/run?
 - Patti: have food trucks?

7:28 Meeting adjourned (Patti's motion, Lee's second, approved)

Voting Matrix

Y = Yeah, N = Nay, A = Absent, W = Withstand (Abstain)

Board Member Name	Topic	Topic
	Hire additional SPED teacher	Hire additional HR assistant
Daniel Basham	Y	Y
Dawn Ford	Absent	Absent
Darrell Meece	Y	Y
Ethan Miller	Y	Seconded - Y
Catherine Nunley	Absent	Absent
Lee Prichard	Seconded - Y	Y
Patti Skates	Motion to approve - Y	Motion to approve - Y
Jerry Webb	Absent	Absent